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# IMS USER MANUAL FOR STUDENTS

COLLEGE MANAGEMENT AND INFORMATION SYSTEM

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### 1. INTRODUCTION

WCMC MIS (Women Medical College Management & Information System) provides the benefits of streamlined operations, enhanced administration & control. WCMC MIS is designed for multispecialty. It covers a wide range of college administration and management processes. It is an integrated end-to-end Management System that provides relevant information across the college to support students, administration, faculty, as well as parents, in a seamless flow. WCMC MIS can be accessed by going to this link "[HTTP://WCMC MIS.COM/](http://WCMC MIS.COM/)"

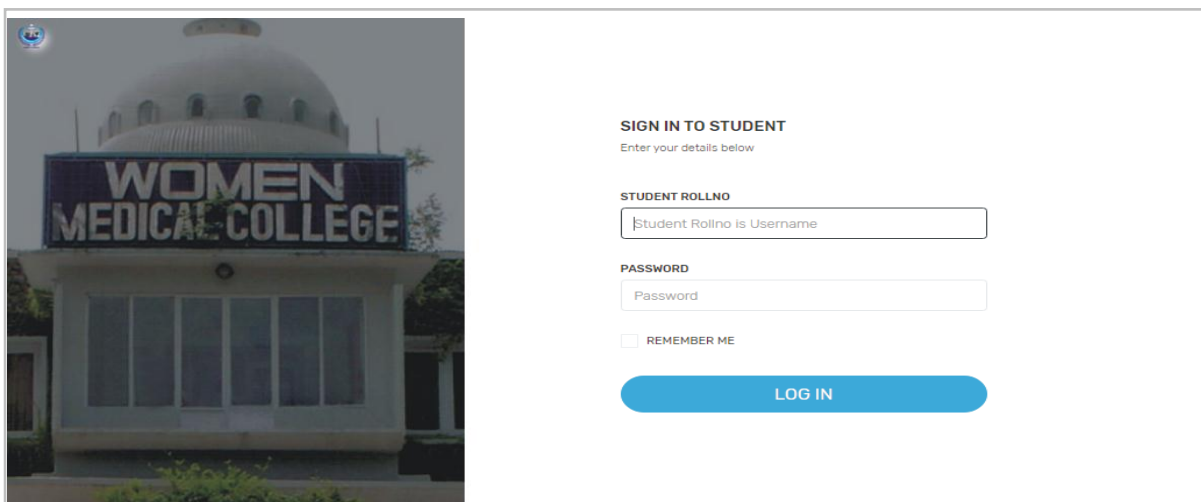
### 2. STUDENT MODULE

This module is designed to facilitate the students, so they can regularly be updated with their academic activities.



**FIG. 1 HOMEPAGE**

- Click on Student Login to go to **login page**



**FIG. 2 IMS LOGIN PAGE**

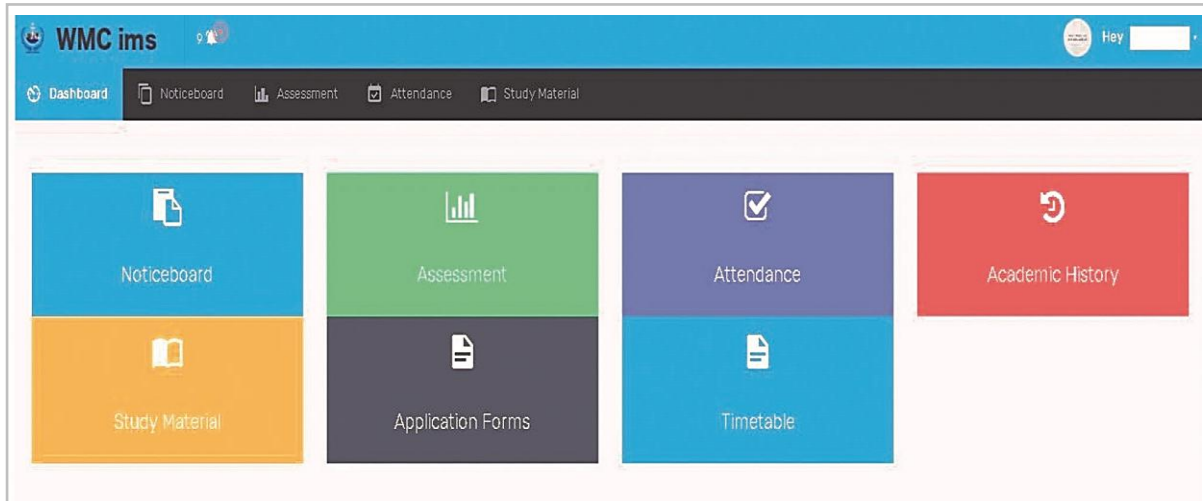
- Enter Your Roll No. as User Name & default Password for login, then click on login button.
- Default Password is: **“wmcatd@321”**.

## 2.1. PROFILE

Students profile will be based on:

### 2.1.1 DASHBOARD

Dashboard is a place from where student can access multiple functionalities of the software.



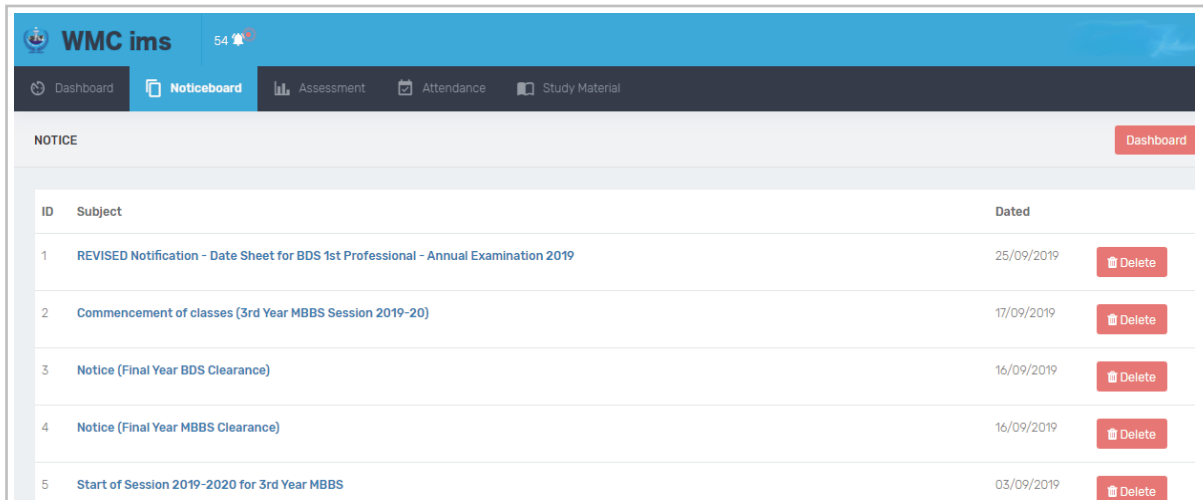
**FIG. 3 DASHBOARD**

Functions that student can perform are as follows:

#### a) Noticeboard

All the notices for students can be read from here.

- Click on noticeboard tab to access this page.



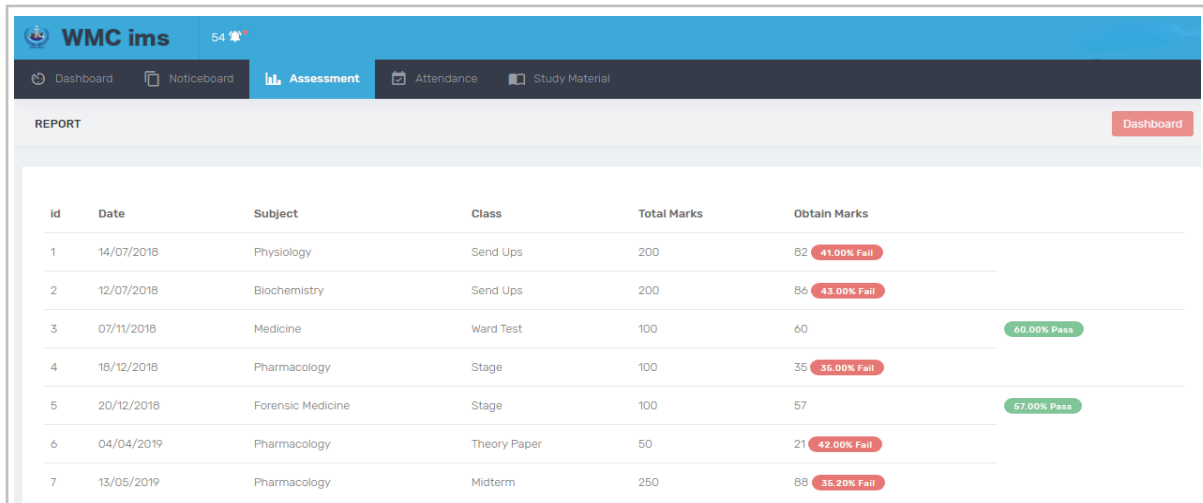
**FIG. 4 NOTICEBOARD**

- Click on the subject of notice to view it or click on delete button to delete it.

## b) Assessment

Assessment results can be viewed from here.

- Click on the Assessment tab to access this page.



The screenshot shows the 'Assessment' tab selected in the WMC IMS interface. The page displays a 'REPORT' table with the following data:

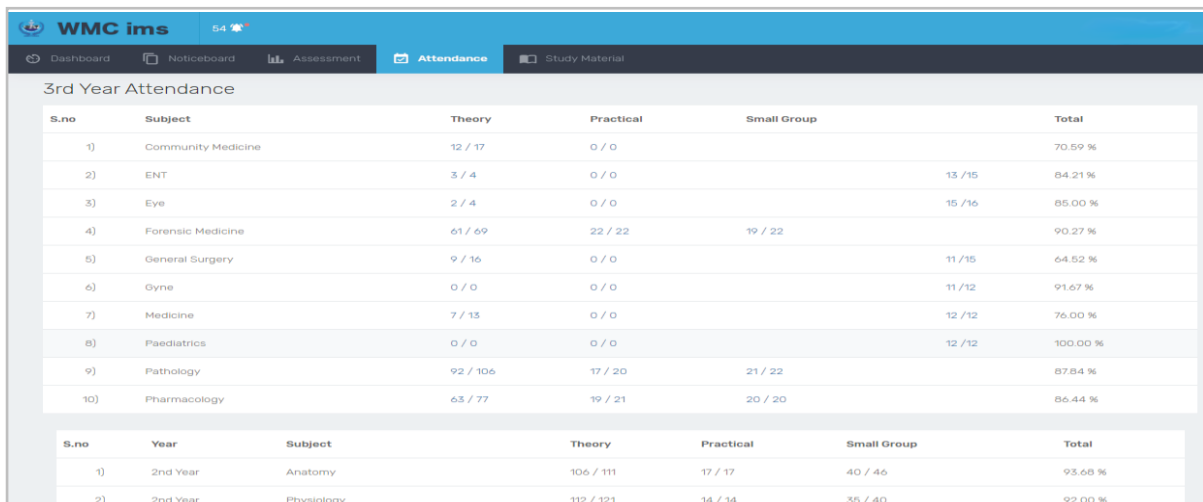
Id	Date	Subject	Class	Total Marks	Obtain Marks
1	14/07/2018	Physiology	Send Ups	200	82 <span>41.00% Fail</span>
2	12/07/2018	Biochemistry	Send Ups	200	86 <span>43.00% Fail</span>
3	07/11/2018	Medicine	Ward Test	100	60 <span>60.00% Pass</span>
4	18/12/2018	Pharmacology	Stage	100	35 <span>35.00% Fail</span>
5	20/12/2018	Forensic Medicine	Stage	100	57 <span>57.00% Pass</span>
6	04/04/2019	Pharmacology	Theory Paper	50	21 <span>42.00% Fail</span>
7	13/05/2019	Pharmacology	Midterm	250	88 <span>35.20% Fail</span>

FIG. 5 ASSESSMENT

## c) Attendance

Attendance of all the subjects from current year and previous year (if any) can be viewed from here.

- Click on attendance tab to access this page.



The screenshot shows the 'Attendance' tab selected in the WMC IMS interface. The page displays '3rd Year Attendance' with two tables:

S.no	Subject	Theory	Practical	Small Group	Total
1)	Community Medicine	12 / 17	0 / 0		70.59 %
2)	ENT	3 / 4	0 / 0	13 / 15	84.21 %
3)	Eye	2 / 4	0 / 0	15 / 16	85.00 %
4)	Forensic Medicine	61 / 69	22 / 22	19 / 22	90.27 %
5)	General Surgery	9 / 16	0 / 0	11 / 15	64.52 %
6)	Gyne	0 / 0	0 / 0	11 / 12	91.67 %
7)	Medicine	7 / 13	0 / 0	12 / 12	76.00 %
8)	Paediatrics	0 / 0	0 / 0	12 / 12	100.00 %
9)	Pathology	92 / 106	17 / 20	21 / 22	87.84 %
10)	Pharmacology	63 / 77	19 / 21	20 / 20	86.44 %

S.no	Year	Subject	Theory	Practical	Small Group	Total
1)	2nd Year	Anatomy	106 / 111	17 / 17	40 / 46	93.68 %
2)	2nd Year	Physiology	112 / 121	14 / 14	35 / 40	92.00 %

FIG. 6 ATTENDANCE

## d) Study Material

Uploaded lectures can be viewed from here.

- Click on Study Material tab to access this page.

id	Course	Class	Topic	Title	Date	Action
9	MBBS	3rd Year	Anatomy	Plasmodium	2018-12-15	<a href="#">Download</a>

**FIG. 7 STUDY MATERIAL**

- Click on the download button to download the lecture.

### e) Application Form

Students can download application form from here

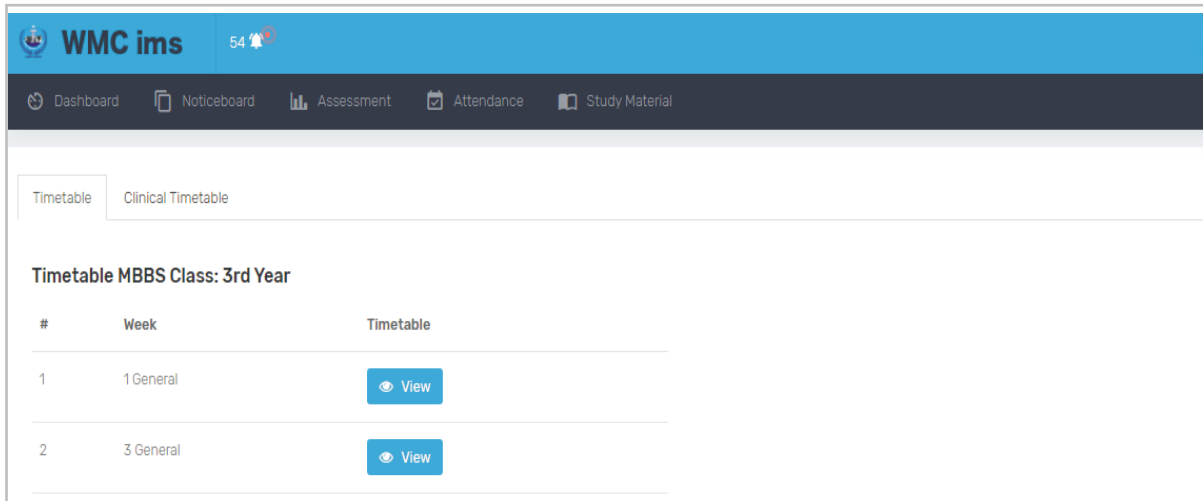
Title	Created At	Action
leave application form	25/04/2018	<a href="#">Download</a>

**FIG. 8 APPLICATION FORM**

- Click on the download button to download the application form

### f) Timetable

Timetables (Class and Clinical) can be viewed from here.

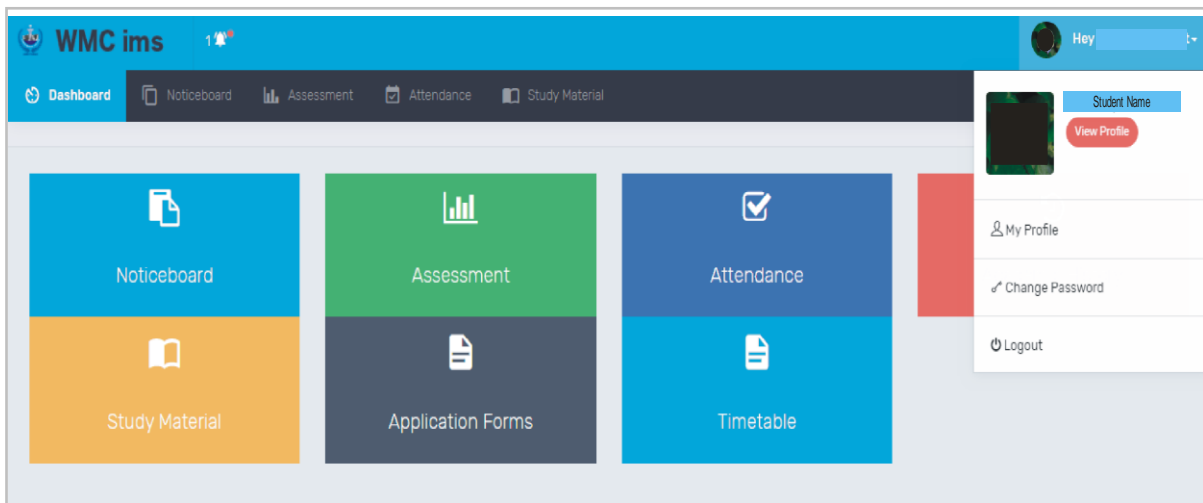


**FIG. 9 TIMETABLE**

- Click on the view button to view the timetable.
- To view clinical timetable, first click on Clinical Timetable button and then click on view button to view it.

## 2.1.2 ACCOUNT

From this menu students can view their profile, logout and change their accounts password.

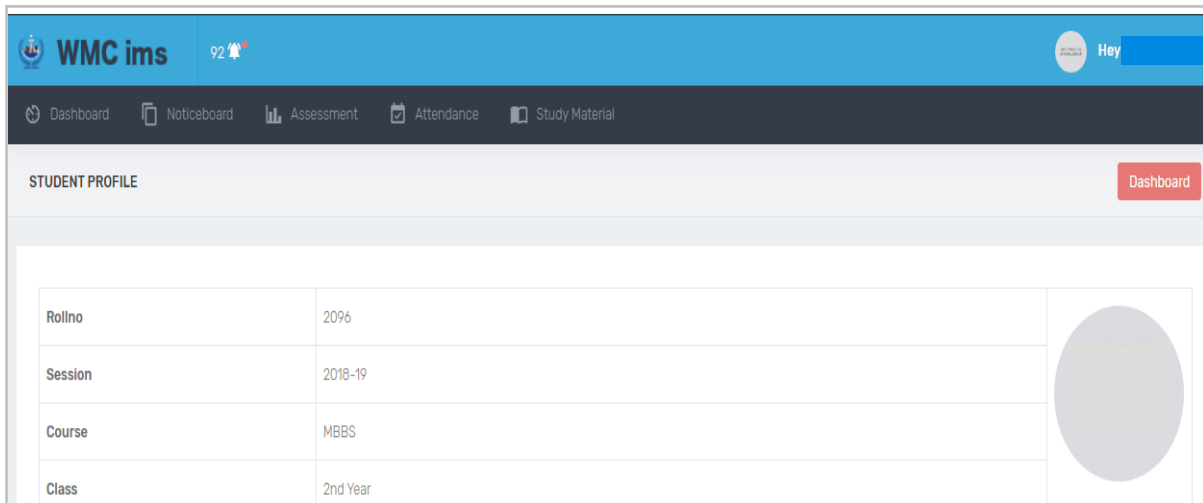


**FIG. 10 DROPDOWN MENU**

### a) View Profile

Profile details can be viewed from here

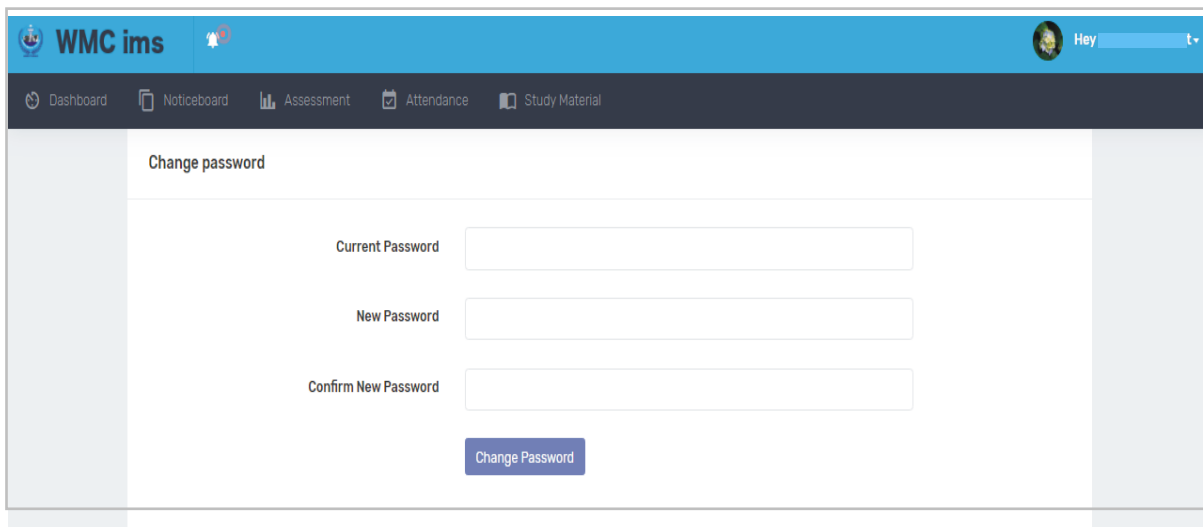
- Click on dropdown arrow aside your name on the top right side of the page to open the menu.
- Click on View Profile button to view details of your profile.
- To get your picture changed, contact IT department.



**FIG. 11 PROFILE**

### **b) Change Password**

- Password can be changed from here.
- Click on dropdown arrow aside your name on the top right side of the page to open the menu.
- Click on Change Password button to access that page.



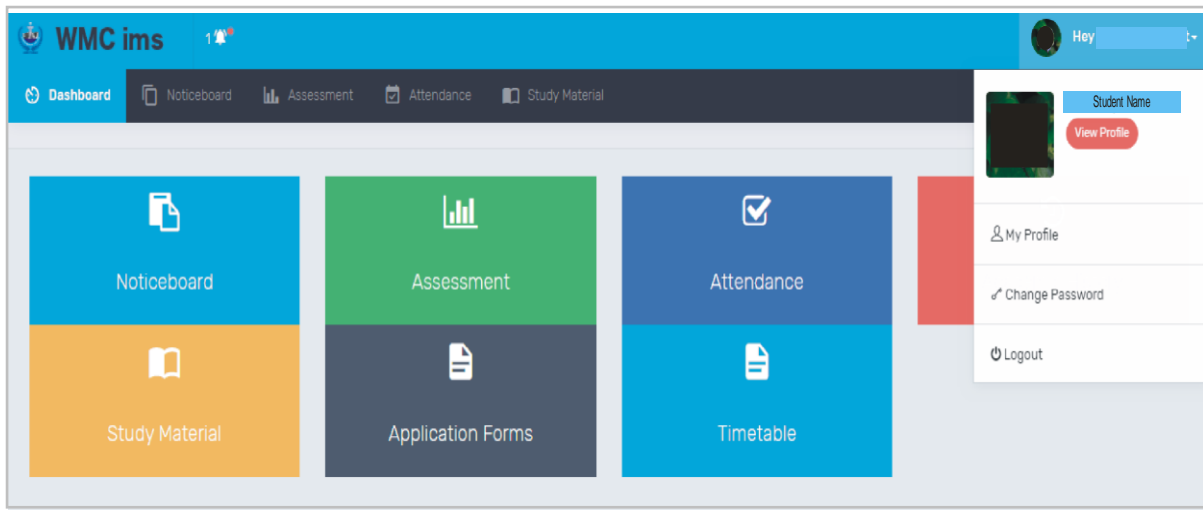
**FIG. 12 CHANGE PASSWORD**

- Enter your current password.
- Then enter your desired password twice and click on Change password button to save it.

### **c) Logout**

Account can be logged out from here.





**FIG. 13 LOGOUT**

- Click on dropdown arrow aside your name on the top right side of the page to open the menu.
- Click on Logout button to sign off from account.

**Contact Us:**

- In case of any query or problem, contact IT department via email at [it@wmc.edu.pk](mailto:it@wmc.edu.pk).