IMS USER MANUAL FOR STUDENTS

COLLEGE MANAGEMENT AND INFORMATION SYSTEM

CONTENTS

1. INTRODUCTION

WMCMIS (Women Medical College Management & Information System) provides the benefits of streamlined operations, enhanced administration & control. WMCMIS is designed for multispecialty. It covers a wide range of college administration and management processes. It is an integrated end-to-end Management System that provides relevant information across the college to support students, administration, faculty, as well as parents, in a seamless flow. WMCMIS can be accessed by going to this link "HTTP://WMCMIS.COM/"
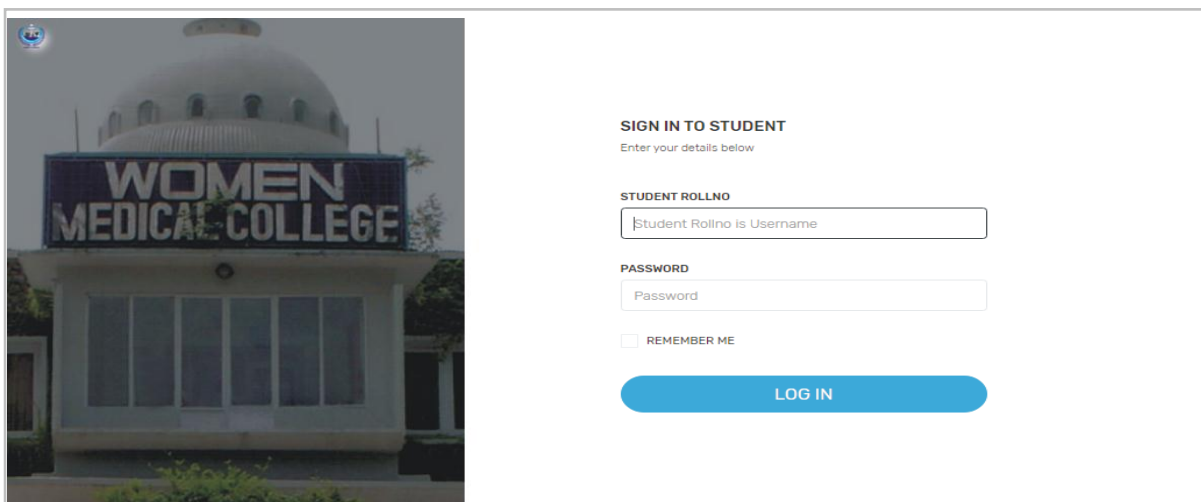
2. STUDENT MODULE

This module is designed to facilitate the students, so they can regularly be updated with their academic activities.

FIG. 1 HOMEPAGE

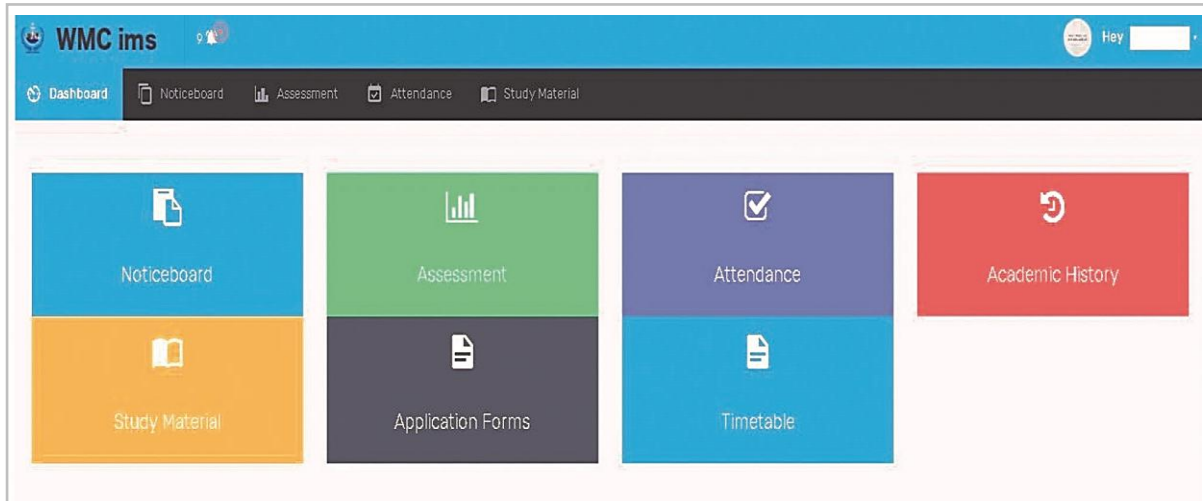- Click on Student Login to go to **login page**

FIG. 2 IMS LOGIN PAGE

- Enter Your Roll No. as User Name & default Password for login, then click on login button.
- Default Password is: **"wmcatd@321".**

2.1. PROFILE

Students profile will be based on:

2.1.1 DASHBOARD

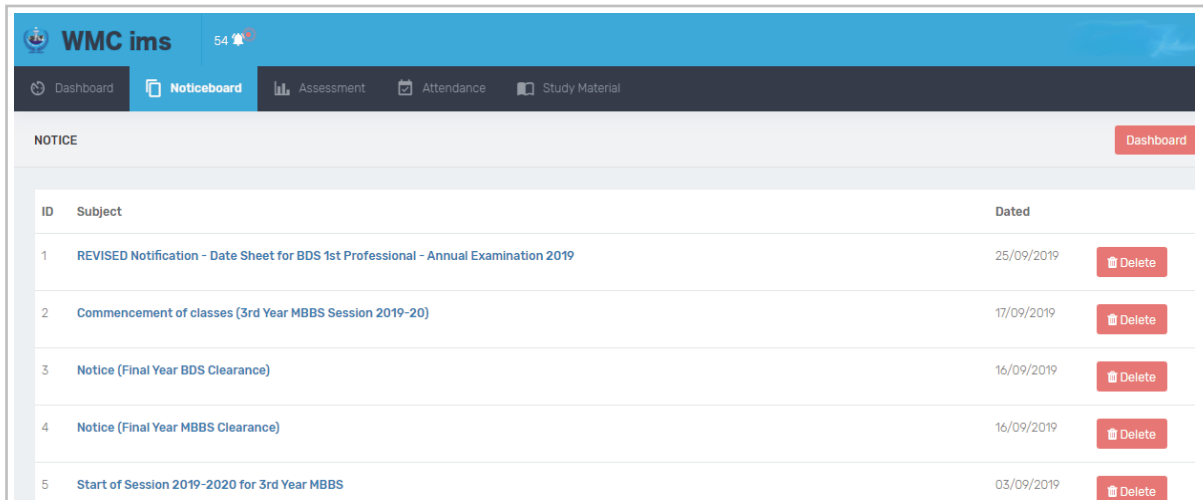Dashboard is a place from where student can access multiple functionalities of the software.

FIG. 3 DASHBOARD

Functions that student can perform are as follows:

a) Noticeboard

All the notices for students can be read from here.
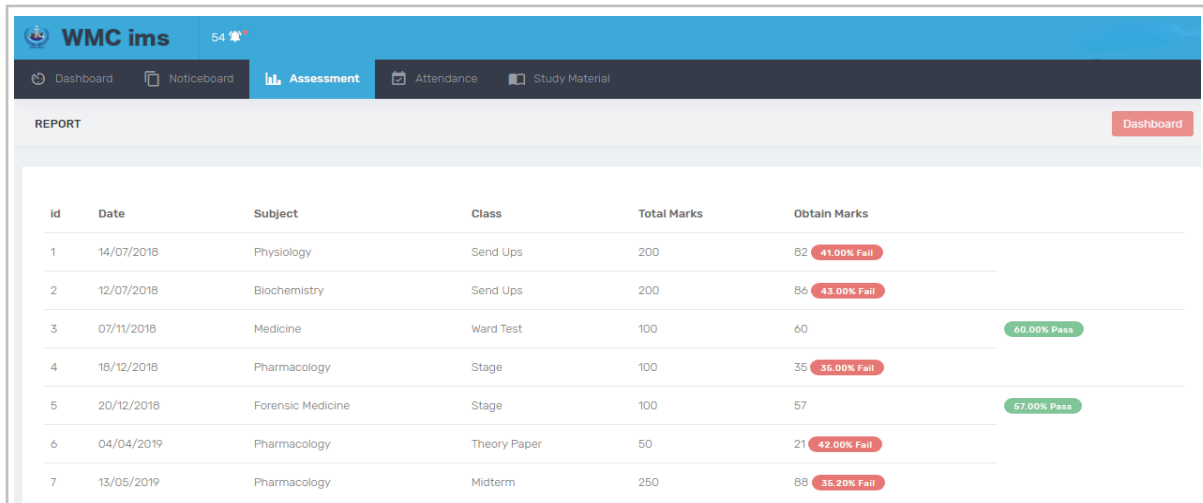
- Click on noticeboard tab to access this page.

FIG. 4 NOTICEBOARD

- Click on the subject of notice to view it or click on delete button to delete it.

b) Assessment

Assessment results can be viewed from here.

- Click on the Assessment tab to access this page.

FIG. 5 ASSESSMENT

c) Attendance

Attendance of all the subjects from current year and previous year (if any) can be viewed from here.

- Click on attendance tab to access this page.

FIG. 6 ATTENDANCE

d) Study Material

Uploaded lectures can be viewed from here.

- Click on Study Material tab to access this page.

FIG. 7 STUDY MATERIAL

- Click on the download button to download the lecture.

e) Application Form
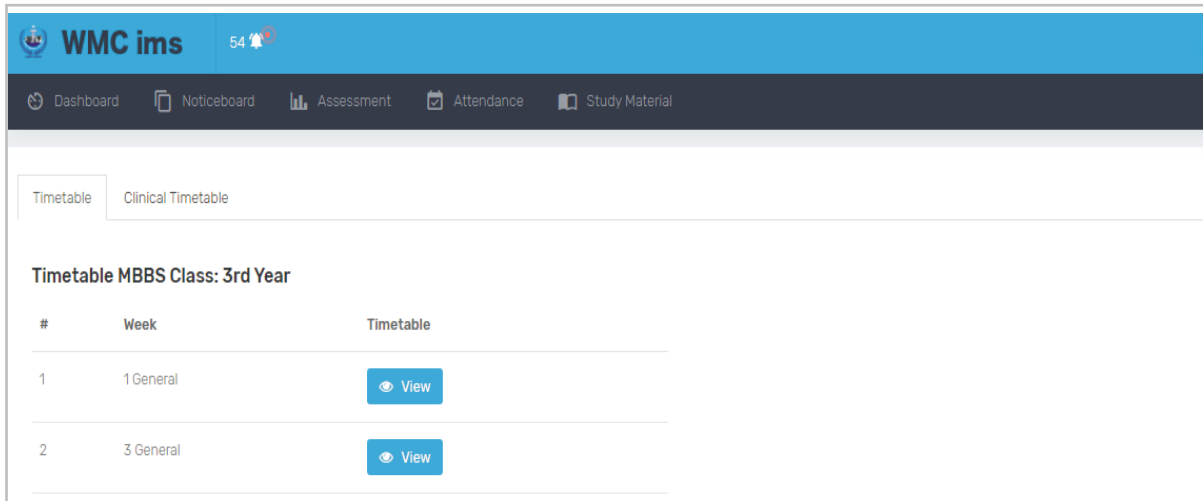
Students can download application form from here

FIG. 8 APPLICATION FORM

- Click on the download button to download the application form

f) Timetable

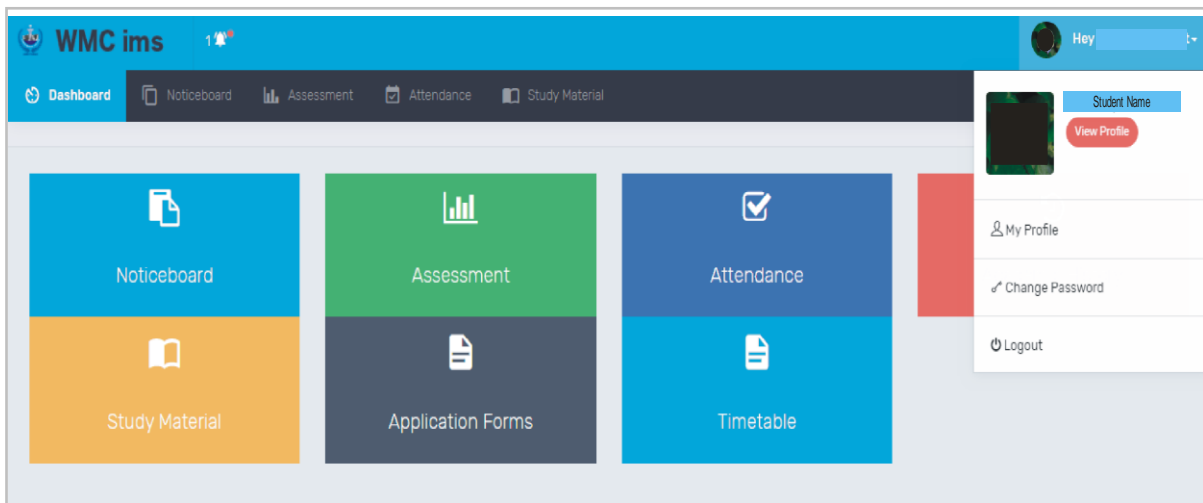Timetables (Class and Clinical) can be viewed from here.

FIG. 9 TIMETABLE

- Click on the view button to view the timetable.
- To view clinical timetable, first click on Clinical Timetable button and then click on view button to view it.

2.1.2 ACCOUNT

From this menu students can view their profile, logout and change their accounts password.
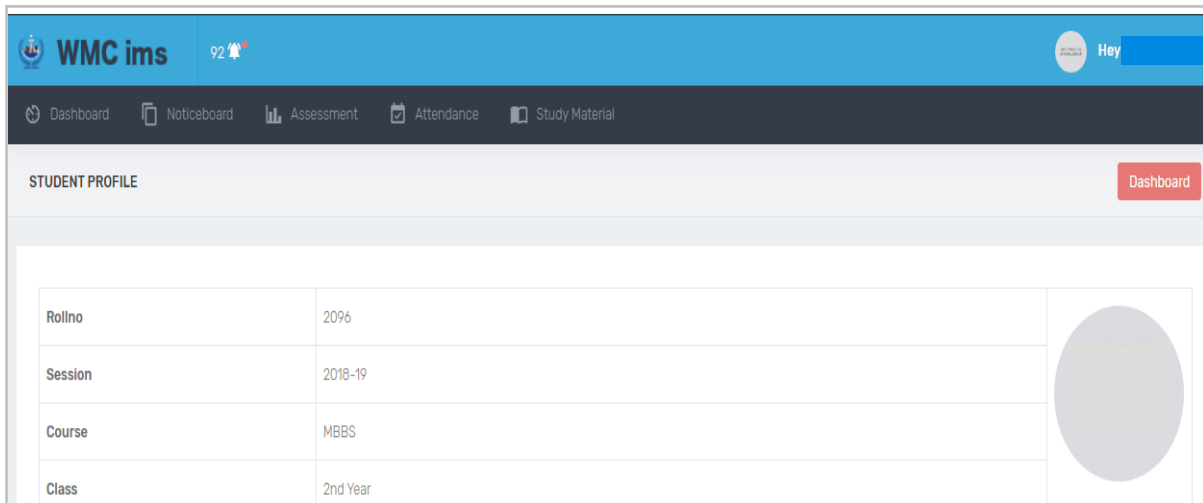

FIG. 10 DROPDOWN MENU

a) View Profile

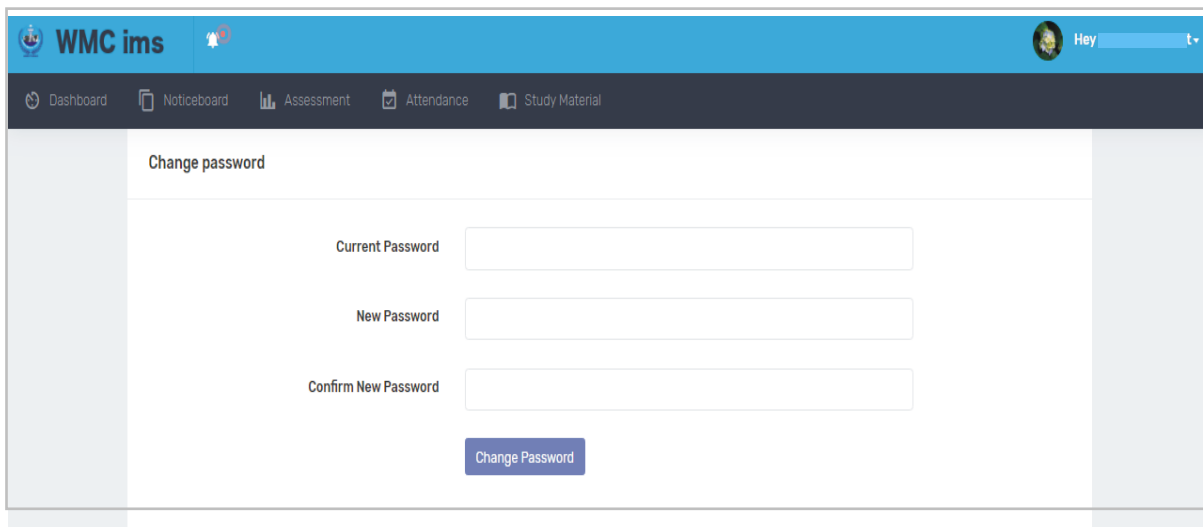Profile details can be viewed from here

- Click on dropdown arrow aside your name on the top right side of the page to open the menu.
- Click on View Profile button to view details of your profile.
- To get your picture changed, contact IT department.

FIG. 11 PROFILE

b) Change Password
- Password can be changed from here.
- Click on dropdown arrow aside your name on the top right side of the page to open the menu.
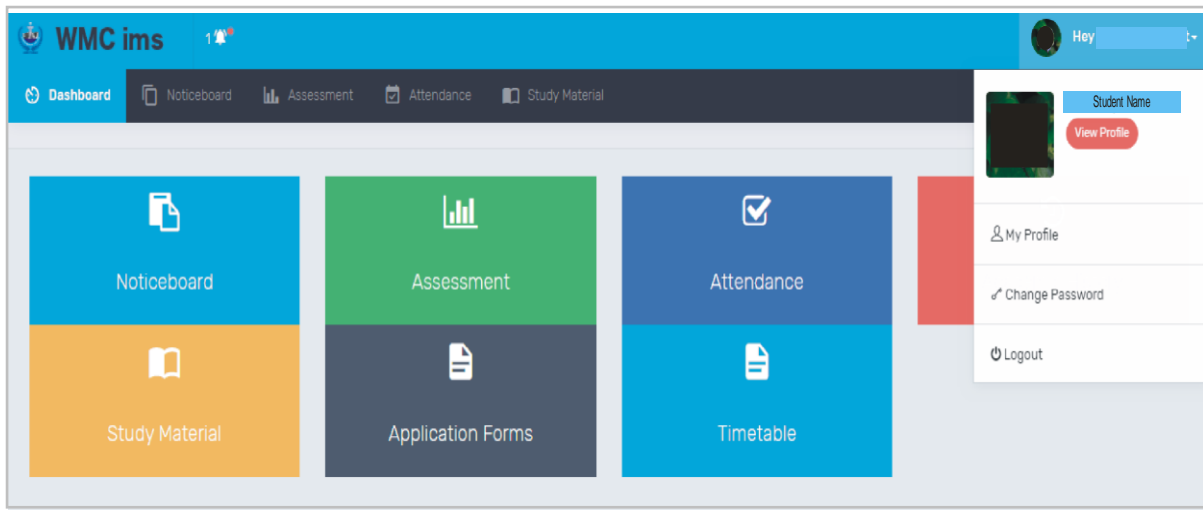- Click on Change Password button to access that page.

FIG. 12 CHANGE PASSWORD

- Enter your current password.
- Then enter your desired password twice and click on Change password button to save it.

c) Logout
Account can be logged out from here.

FIG. 13 LOGOUT

- Click on dropdown arrow aside your name on the top right side of the page to open the menu.
- Click on Logout button to sign off from account.

Contact Us:

- In case of any query or problem, contact IT department via email at it@wmc.edu.pk.